



REACH HOMES PLAYBOOK

WINTER 2025
Version 1



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WEEKLY RULES

- 1.** Morning meditation is mandatory individually every morning.
- 2.** Each person will be required to complete the growth track at Reach KC.
- 3.** Each person will serve weekly on a serve team at Reach KC.
- 4.** Attendance at Reach KC Sunday service is mandatory weekly.
- 5.** Mandatory meeting will be every Sunday at 6:30 PM.
- 6.** Rent will be paid weekly at the mandatory meeting in the amount of \$130.
- 7.** It is mandatory to attend at least 3 in-house Bible studies weekly.
- 8.** Chores will be completed weekly!

HOUSE RULES

1. We have a zero tolerance policy on the use or possession of any type of mood altering substances. This includes narcotics, drugs, or alcohol. Failure to abide by this rule will result in immediate dismissal from the program.

2. No fighting.

Acts of violence, threats of violence, or any other intimidation tactics towards staff or residents will not be tolerated and will result in immediate dismissal from the program, the inability to return to the program, and possible prosecution.

3. No stealing.

Theft will not be tolerated whatsoever and will result in immediate dismissal from the program. Failure to abide by this rule may also result in possible prosecution.

4. Curfew is from 10 pm to 6 am seven days a week.

If you have a job or any other activities scheduled outside of these hours, you must have permission from the program director. You must also provide verification of your work schedule. If you break curfew, you will be written up and subject to drug and/or alcohol testing.

5. Employment is mandatory.

If you are unemployed you will be required to leave the facility between the hours of 8 am to 2 pm Monday through Friday to seek employment. This is non-negotiable. Refusal to search for a job will result in a write up and possible dismissal from the program. If you are on disability, social security, or any other form of benefits, you will be required to do volunteer work as directed by the program director.

HOUSE RULES

6. Overnights are not an option unless otherwise approved. No exceptions.

If you wish to go on an overnight pass you must submit a written request a week in advance, be approved by the administration, and meet the required criteria. If you take an overnight pass without permission it will be assumed that you have gone AWOL and you will be written up.

7. Mandatory meetings.

Residents must attend all of the required weekly meetings, morning meditations, house meetings, and Sunday services. Missing any of these meetings without speaking to the administration prior to your absence will result in a write up.

8. Rent is due every Sunday at the mandatory house meeting at 6:30pm. Rent is \$130.00 A week. Failure to remain caught up on rent can result in dismissal from the program.

9. Personal hygiene and self care.

Residents are expected to shower and do laundry on a regular basis. This includes washing your bed linens. Failure to maintain proper self care and good hygiene practices will result in a write up.

10. Cleanliness and room expectations.

Upon entering the program residents will be added to a chore assignment board and will be expected to complete the chores assigned to them daily. God is a god of order... let your area reflect that! Residents are expected to properly make their beds, store items in designated areas, and to keep their area clean and free of trash and clutter. This includes but is not limited to, vacuuming, sweeping and mopping, wiping down surfaces, placing trash in proper containers, emptying trash as needed, washing dirty dishes, and maintaining bathrooms and showers. These basic things should be done before residents go to work, meetings, or any other activities. Personal decorations will only be hung in bedrooms with command strips only! Failure to comply with this rule will result in a write up.

HOUSE RULES

11. Community service requirements.

All residents are required to complete a minimum of 2 hours of community service on a weekly basis. All residents will be given a community service tracking log upon entry into the program and will be responsible for filling out their sheet upon completion of acts of community service. These service hours are to be completed at reach kc and in a manner designated and approved by the administration. Residents are responsible for ensuring that this requirement are met.

12. All residents are subject to random drug and alcohol screening.

Random UA's, breathalyzers, and other forms of substance detection will be administered randomly at any given time. Test will be performed with staff present. Failure to submit to, or refusal of any of these detection methods will result in an automatic positive and immediate dismissal from the program.

13. Vandalism or intentional property damage to either the facility's property or resident's personal property will result in immediate dismissal from the program and possible prosecution.

14. Code of conduct. When in public residents are representatives of this program and as such will be held to a higher standard. Residents are expected to treat women in an honorable manner and to watch their language when engaging in activities in the community. If you conduct yourself poorly you will be written up. Sexual misconduct of any nature will result in immediate dismissal.

15. Residents will under no circumstance possess firearms on their person, in their living areas, in their vehicles, or on the premises. This will result in immediate dismissal from the program.

HOUSE RULES

16. Disrespect will not be tolerated. Show respect to the staff and other residents in the program. Treat other people as you would like to be treated or you will be written up. This includes respecting the work hours of other residents.

17. Failure to progress or participate in program activities, community outreaches, or program requirements will be considered failure to thrive and can result in dismissal from the program.

18. Women are not allowed in the house. No exceptions. If you bring a woman into your unit you will be dismissed from the program. If you wish to visit with someone you may do so in the parking lot for a short period of time or go visit with them elsewhere. You will not spend hours visiting a woman in the facilities parking lot. This is non-negotiable. If you are found to be in violation of our sexual misconduct guidelines while on the premises visiting with a female or significant other you will be dismissed from the program immediately.

19. Sign in/ sign out. Each unit will have a sign in/sign out sheet. Residents are expected to sign out whenever leaving the property and sign in upon return. Failure to disclose where you are going and when you leave will result in a write up and possible disciplinary action.

CHORE EXPECTATIONS

KITCHEN AREAS

Dishes done, counter tops cleaned and free of clutter, pots, pans and dishes put away in proper storage areas, stove top and oven cleaned, refrigerator, coffee pot, microwave, and any other appliances cleaned, pantry/ cabinets organized, sweep and mop, sinks cleaned, trash emptied and bag replaced, shake out any floor rugs

BATHROOMS

Showers cleaned, shower curtains washed if needed, toilets scrubbed and cleaned, toilet paper replaced on holder, sweep and mop, sinks cleaned, counter tops cleaned and cleared of hygiene products, trash emptied and bag replaced, mirrors cleaned

LIVING ROOM AREAS

Sweep and mop/vacuum, couches made presentable, trash picked up and clutter cleared, dust end tables and other furniture, clean windows, dust ceiling fans and light fixtures

BEDROOM AREAS

Beds made, dressers organized and dusted, end tables dusted and organized, dirty clothes put away in proper areas, drawers pushed in, ceiling fans and light fixtures dusted, closets cleaned and organized, sweep and mop/ vacuum, clear clutter, throw away trash, throw away boxes, put stuff away in proper storage containers, room neat and organized, windows cleaned and window sills dusted, etc

GROUNDS

Porches cleaned, swept, and free of clutter, stairs swept, trash cans emptied, dumpster area cleaned, cigarettes and trash picked up, mow and weed eat, tables cleaned off, outside windows cleaned, grass mowed, sidewalks shoveled, etc

WRITE UP POLICY

If any person receives a write up sanctions will be mandatory.

SANCTIONS:

- 1.** Write essay about what they did and why it is unacceptable behavior.
- 2.** Find and write scriptures pertaining to misconduct.
- 3.** Restriction from extracurricular activities.
- 4.** A fine may be assessed if any other sanctions have been exhausted.
- 5.** Too many write ups will result in dismissal of the program.

REACH HOMES

PROGRAM AGREEMENT CONTRACT

I _____, agree to follow all rules, regulations, guidelines, protocols, and procedures outlined in the following agreement. I fully understand that failure to observe any of the following may result in my immediate dismissal from the program and removal from the facility and its respective boundaries. I also understand that the Reach Homes and its affiliates reserve the right to remove any resident from the program or the facility at any given time for any reason without being given notification prior to removal from said program or facility.

By initialing each of the following stipulations and signing this document, I acknowledge that I understand and agree to each stipulation:

_____ Substance Abuse. I understand that there is a ZERO TOLERANCE policy on the use or possession of drugs and alcohol while participating in this program. This includes medical marijuana.

_____ Random Urinalysis and BAC tests. I understand that I am subject to random drug testing at any given time. Failure to submit to a drug or alcohol test or attempts to dilute or pass a drug test using dishonest methods will result in immediate dismissal and removal from the program.

_____ Program Participation Fees are \$130.00 per week and due on every Sunday. Failure to pay these fees on the specified date or falling behind on these fees may result in immediate dismissal from the program and the facility or restriction. I also understand that if I owe fees when leaving this program I will be expected to pay them in full before I am eligible to return to said program.

_____ House Rules. I understand that failure to follow the program's rules and expectations may result in immediate dismissal from the program and the facility.

_____ Chores. I understand that I will be assigned chores by my Unit Coordinator and will be expected to complete these assignments on a daily basis. Even if you are considered disabled you will be required to complete your chore assignments. I also understand that I am expected to keep my living area and myself clean according to program standards. This includes but is not limited to; proper hygiene, making my bed, and keeping my unit and living area clean and organized.

_____ Meeting requirements. I agree to attend all Mandatory Meetings, house meetings, church services, discipleship courses, and any outside meetings or functions that may be required of me by the program and its respective administration.

_____ Community Service Requirements. I understand that I am required to complete a total of 8 hours of community service every month at a place and in a manner approved by the administration. I also understand that failure to do so may result in my dismissal from the program.

_____ Sanctions. I understand that failure to abide by the programs rules, policies, and procedures may result in a write up and corrective action including but not limited to; restriction, loss of phase, loss of overnight privileges, added community service hours, extra classes or meetings, loss of position of leadership, or dismissal from the program.

_____ House Leadership. I understand that I must respect and adhere to the leadership appointed by the administration, e.g., House Managers, Assistant House Managers, Unit Coordinators, and the Intake Coordinator. I also understand that I must follow the chain of command when resolving internal issues during my participation in the program and that contacting the Director should be reserved for emergencies and irreconcilable differences. Failure to follow this chain of command will result in a write up.

_____ Facility Vehicle Use if applicable. I understand that the use of the Facility's vehicle is a privilege, not a right. I also understand that in order to use the facility's vehicle I must provide fuel for said vehicle in accordance with the destination I am requesting transportation to at the time of the request. I also understand that none of the designated drivers are obligated to provide transportation to me and that I must request transportation in advance in order to receive it. I also understand that if I damage said vehicle I will be held liable for any damage I've caused due to my negligence.

_____ Employment. I understand that I am to be employed full time at a job that will allow me to fully participate in the meetings that are required of me by the program. I also understand that any hours outside of these parameters must be approved by the administration. I also understand that if I am unemployed I must be actively seeking employment during the specified hours provided in the House Rules. Failure to do so will result in a write up and possible dismissal from the program. If I am on disability and am ineligible for employment, I understand that I will be required to participate in any community service that the administration requests of me.

_____ Confidentiality. I understand that any and all information shared by other residents in the program is confidential. I also agree not to divulge information about or the location of other residents participating in the program to people not currently participating in the program.

_____ Residency. I understand that to participate in the program I am required to live on the facility's grounds and to be home by curfew every night unless out on an overnight pass approved by the administration prior to my absence. I also understand that I will be held financially responsible for any damage I cause to the facility I am residing in.

By signing below I acknowledge that I have been informed of the above stipulations and I agree to adhere to the above listed stipulations. I understand that all rules, regulations, guidelines, protocols, policies, and procedures are subject to change by the respective administration at any given time and that this contract is binding even upon future changes to such. Failure to sign this document and to acknowledge the above will disqualify me from my participation in the program. Reach Homes also reserves the right to refuse services to anyone for any reason at any given time.

Printed Name

Date ____ / ____ / ____

Signature

VALUES



WE ARE ALL JACKED UP

No matter your background, your mistakes, or your failures: God want to use you.
Romans 3:21-24, “for all have sinned and fall short of the glory of God”

WE ARE DRIVEN BY COMMITMENT

We believe the loyalty to our commitments are a direct reflection of our relationship with Jesus.

Luke 9:62, “No one who puts a hand to the plow and looks back is fit for service in the kingdom of God.”

WE WILL FIGHT FOR OUR TRIBE

In a broken society, we want to be the family many never had!

Ephesians 4:12-13, “so that the body of Christ may be built up 13 until we all reach unity in the faith and in the knowledge of the Son of God and become mature”

WE LIVE TO GIVE

We are never more like God than when we give. We commit to be generous with our time, talents, and treasures!

Acts 20:35, “It is more blessed to give than to receive.”

WE ROLL WITH HONOR

When we roll with honor, God rolls with us! We commit to highly value God and people!

1 Samuel 2:30, “I will honor those who honor me.”

WE WILL ALWAYS REMAIN TEACHABLE

One of the best ways to grow, is to realize that we don't always know everything about everything.

Proverbs 19:20, “Listen to advice and accept discipline”



LEADERSHIP PIPELINE



Residents

House Assistant

House Leader

Director

**Board of
Overseers**



Reaching the one far from God and helping
them become a passionate follower of
Jesus